**WORKSHOP PROGRAM FOR THE REVIEW OF THE FINAL STRATEGIC PLAN 2019-2023 FOR KNQA**

**AT MORENDAT TRAINING CENTRE, NAIVASHA 10TH -14TH FEB 2020**

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| **Day** | **Time** | **Activities** | **Facilitator** |
| Monday  10/02/2020 | 8.00 – 8.30am | * Registration | KNQA |
| 8.30 – 9.30am | * Workshop Objectives and Methodology | KNQA & Brisk Team |
| 9.30 – 10.30am | * Official Opening | Hon Zack Kinuthia, Chief Administrative secretary, Ministry of Education |
| 10.30 – 11.00am | Refreshment Break | All |
| 11.00 am – 1.00pm | * Key issues taken into consideration in strategy development ( Focusing on strategic goals, objectives and strategic actions | Dr Muindi |
| 1.00 – 2.00pm | Lunch Break |  |
| 2.00 – 3.30pm | * Understanding the gaps and proposed changes in the document | Dr Muindi &  Dr Chumba |
| 3.30 – 5.00pm | * Plenary Session | Team members |
| Tuesday  11/02/2020 | 8.30 – 10.30am | * Group discussion (2 Groups) on Policy and Legislative framework for KNQA operation/ affecting KNQA mandate | All |
| 10.30 – 11.00 am | Refreshment Break |  |
| 11.00 am – 1.00 pm | * Group 1& 2 Plenary | Dr Muindi |
| 1.00 – 2.00 pm | Lunch Break |  |
| 2.00 – 3.30pm | * Group discussion (2 Groups) Role of KNQA in Global, regional and national development agenda | Dr Chumba |
| 3.30 – 5.00pm | * Plenary * (Group 1& 2) | Dr Muindi |
| Wednesday  12/02/2020 | 8.30 – 10.30am | * Situational Analysis * Group 1: PESTEL * Group 2: SWOT * Group 3: Stakeholder * Group 1 & 2 Plenary | Dr Chumba |
| 10.30 – 11.00 am | Refreshment Break |  |
| 11.00am – 12.00 pm | * Strategic Issues Identified. * Strategic Goals for each KRA | Dr Muindi |
| 12.00 – 1.00pm | * Plenary | Dr Chumba |
| 1.00 – 2.00 pm | * Lunch Break |  |
| 2.00 – 5.00 | * Alignment of strategic objectives with strategies, proposed action plans and outcomes in the implementation matrix | Dr Muindi/ Dr Chumba |
| 13/02/2020 | 8.30 – 10.30 | * Group discussions on Institutional framework for implementation and resource requirements | KNQA CEO and Dr Chumba |
| 10.30 – 11.00 | Tea Break |  |
| 11.00 am – 1.00 pm | * Group Plenary | KNQA & Dr Muindi |
| 1.00 – 2.00 pm | * Lunch Break |  |
| 2.00 – 5.00 | Review on implementation, monitoring, evaluation and reporting Plenary | KNQA & Dr Muindi |
| 14/02/2020 | 8.30 – 10.30 | * Summary of the Overall document- Taking of final comments | Dr Chumba |
| 10.30 – 11.00 | Tea Break |  |
| 11.00 am – 12.30 pm | The way forward | KNQA CEO/ Dr Chumba |
| 12.30 – 1.00 pm | Closing Remarks |  |
| 1.00 – 2.00 pm | Lunch Break |  |
|  | Departure |  |